



## **MINUTES OF THE FASSET 2022 ANNUAL GENERAL MEETING HELD ON 29 NOVEMBER 2022 AT BIRCHWOOD HOTEL, VIEWPOINT STREET, BARTLETT AH, BOKSBURG**

The following members were recorded to be in attendance of the meeting:

### **MEMBERS**

<b>PRESENT</b>	Ms Mamatshiliso Nhlapo	Government Department
	Ms Rofhiwa Singo	Community Organisation
	Mr Xola Lingani	Organised Labour
	Mr Metuse Mbaso	Organised Labour
	Ms Thandi Masemola	Organised Labour (online)
	Mr Nthato Mapiloko	Organised Labour
	Ms Tlakale Phatlane	Organised Labour (online)
	Mr Bongani Mathibela	Organised Employer
	Ms Mopo Mushwana	Organised Employer
	Ms Angel Nyathela-Mahanjana	Organised Employer
	Ms Pumla Ngwenya	Organised Employer
	Mr Peterson Khumalo	Organised Employer
	Mr James Maboja	Organised Employer
<b>IN ATTENDANCE</b>	Ms Ayanda Mafuleka	CEO
	Ms Elizabeth Thobejane	COO
	Mr Zakariya Alli	CFO
	Ms Nokulunga Mthombeni	DCS
	Mr Thato Modise	ACIO
	Ms Faith Ngwenya	FASSET WC Deputy Chairperson
<b>DHET</b>	Dr Blade Nzimande	Minister of DHET
	Mr ZC Mvalo	Deputy Director General (DHET)
<b>ARC MEMBERS</b>	Ms Malande Tonjeni	Independent ARC Chairperson
	Mr Vernon Makaleni	Independent ARC Member
	Adv Manasoe Matime	Independent ARC Member
<b>STAKEHOLDERS</b>	Ms Tshifira Tisha	IFWSA

<b>PRESENT</b>	Mr Lawrence Dube Mr Sanele Zondi Ms Mpho Mookapele	Wits Business TVET CGC CEO EWSETA
<b>APOLOGIES</b>	Ms Malebo Magasa Adv Manasoe Matime Dr Charles Motau Mr John Raphela	Board Member Independent ARC Member ICT SteerCo Chairperson ARC Independent Member
<b>SECRETARIAT</b>	Ms Mapula Thebethe Mr Akhona Mdolo	Company Secretary Assistant to CoSec

There were stakeholders and beneficiaries who were in attendance at the meeting.

The meeting commenced at 09h15.

ITEMS	DESCRIPTION	ACTION OWNER
<b>1.</b>	<b>MEETING OPENING</b>	
<b>1.1.</b>	<b>NATIONAL ANTHEM</b>	
	Members and all attendees were required to stand and observe protocol during the playing of the national anthem and welcome Minister Dr Blade Nzimande.	
<b>1.2.</b>	<b>WELCOME, APOLOGIES AND INTRODUCTION OF GUESTS</b>	
	a) The Master of Ceremonies, Ms Mopo Mushwana, welcomed all present to FASSET's 22nd Annual General Meeting welcomed all stakeholders of FASSET amongst those present included Minister from the Department of Higher Education and Training, the FASSET Board and Board Committee members, FASSET employees, Professional Bodies, SETAs, and other stakeholders.	
	b) The CEO Ms Ayanda Mafuleka warmly welcomed all the attendees to FASSET 22nd Annual General Meeting extending warm greetings to all FASSET stakeholders amongst them being the Department of Higher	

Education and Training Minister Dr Blade Nzimande, Executive Mayor Cllr Davids and in absentia Board Chairperson Ms Lynette Ntuli, Princesses of Eswatini, Inkosi Mabandla from Nkandla in Kwazulu Natal and the Acting Chairperson Mr Bongani Mathibela, Chairperson of FASSET Board Committees and the entire FASSET Board members as well as the FASSET employees

The CEO further highlighted that FASSET achieved 84% performance of the FASSET strategic targets for the year 2021-2022 financial year, which is the highest achievement during the past 5 years and FASSET has achieved a clean audit that was made possible by various stakeholders and hardworking FASSET employees. CEO further advised that FASSET will continue to work with all of its stakeholders.

- c) The Acting Board Chairperson Mr Bongani Mathibela welcomed the Minister of DHET and extended a warm welcome to FASSET stakeholders and everyone present at the AGM and introduced the Board Members to the Minister as the Minister last saw members when they were appointed.

The Acting Chairperson further thanked the Board Chairperson Ms Ntuli for her guidance and lastly thanked FASSET employees for their continued hard work.

- d) The introduction of the Minister Dr Blade Nzimande was done by deputy director general Mr ZC Mvalo who highlighted when the Minister was appointed to be the DHET Minister amongst the highlights was his academic qualifications and numerous positions he has held.

#### **KEYNOTE ADDRESS BY THE MINISTER OF HIGHER EDUCATION, SCIENCE AND TECHNOLOGY**

The Minister of DHET, Dr Blade Nzimande took to the podium and thanked the programme director and welcomed the Executive Mayor of Walter Sisulu District Municipality, Acting Chairperson, CEO, and the executive management of FASSET and its all stakeholders. He further thanked the FASSET Board and CEO for being invited to the AGM.

Minister further congratulated FASSET CEO on being appointed on Eskom's Board. The Minister further highlighted the need of all government

parastatals to priorities government priorities which include amongst many the fight against youth unemployment, economic growth.

The Minister emphasized that the sector that FASSET was part of needed to be inclusive of black women, youth and people with disabilities therefore FASSET needed to ensure that it contributes to the inclusiveness of the financial sector as the financial sector was not yet geared to servicing the majority of South Africans. The Minister further highlighted that the financial sector was not transformed as yet.

The Minister congratulated FASSET on its performance of the financial year and encouraged the institution to continue with the good work and further highlighted the need for FASSET to continue having activities that focuses on language such as English as the country vastly uses English as the medium communication, the Minister encouraged FASSET to continue working with corporates and venture into stokvels as well as they have potential of eradicating the poverty and high unemployment in South Africa.

The Minister further encouraged FASSET to continue supporting TVET learners with bursary and sponsor the TVET lecture programmes to produce quality lectures for TVET colleges. The minister encouraged that women be supported as well as the young men in the society to fight the gender based violence against women in the financial sector.

On transformational front of the financial sector the Minister called for more work to include black professionals on the managerial positions to ensure that transformational objectives are met, and the institution must support SMME's for inclusiveness and transformation.

Regarding post school the Minister encouraged FASSET to respond to this call to ensure that it supports individuals who seek skills post school and further emphasized the need for FASSET and its stakeholders to absorb new graduates to workplace and that FASSET must continue with women empowerment programmes and most importantly both man and women must be supported as they are both play equally important roles.

On placement of TVET learners the Minister thanked and appreciated the work FASSET has done in ensuring that it places learners under its internship and learnership programmes.

In conclusion the Minister thanked the FASSET Board as well as the management for the clean audit received by FASSET and encouraged FASSET to continue setting the standards for the other Seta's.

### **1.3. CONSTITUTION OF MEETING**

The meeting was declared to be properly constituted in line with section 15 of Finance and Accounting Services Sector Education and Training Authority Constitution paragraph 1 of 4.

### **1.4 AUDITOR GENERAL OF SOUTH AFRICA REPORT**

Mr Desmond Phungula Senior Manager at AGSA presented the outcomes of 2021/22 financial year commending the institution for improving from the previous results and for implementing mostly of the recommendations of the previous year.

The AGM was informed that FASSET has achieved a clean audit opinion for the financial year 2021/22 and the AGSA further encouraged FASSET to continue on this trajectory of improving its performance both on financial and non-financial performance.

## **2. APPROVAL OF PREVIOUS MEETING MINUTES**

### **2.1. MINUTES OF PREVIOUS AGM MEETING HELD ON 03 DECEMBER 2020**

- a) Acting Chairperson Mr Bongani Mathibela took the meeting through the minutes of the previous AGM held on the 29<sup>th</sup> of November 2022. The minutes were approved as a true reflection of the discussions that took place in the previous AGM.

There were no amendments to the minutes.

### **RESOLUTION 01 OF 02 DECEMBER 2022**

The minutes of the previous AGM held on the 2<sup>nd</sup> of December 2021 were adopted as a true reflection of the proceedings with no amendments.

### 3. CHAIRPERSON'S ADDRESS

- ✓ The Acting Chairperson of FASSET Board Mr Bongani Mathibela welcomed all the stakeholders at the 22nd FASSET AGM.
- ✓ The Acting Chair further thanked all attendees attending FASSET's AGM as the institute was to reflect on the activities of the institution and to take stock at what had been achieved during the year 2021.
- ✓ The Acting Chairperson briefly highlighted the achievement of FASSET which was at 84% performance and thanked the Board for supporting the management of FASSET to do its work and creating an environment that was supportive towards, management.
- ✓ The Acting Chairperson also advised the attendees of the 22nd FASSET AGM that FASSET has partnered with several stakeholders in ensuring that the Seta was focusing on the previously disadvantaged groups and that the women were not left outside of the transformation as well as black youth in the financial services sector across South Africa.
- ✓ The Acting Chairperson further highlighted that in its strategic plan FASSET will continue with facilitating of learner employment as well as the skills sector evolution, as FASSET must continue placing learners at the higher institutions of learning in South Africa through its bursary and learnership roll out programmes.
- ✓ The Acting Chairperson further challenged FASSET to continue with its role of supporting government priorities especially around youth employment and women empowerment, he further informed the AGM that FASSET will continue with its support to TVET and SMME's as well as the rural areas development.
- ✓ The AGM was also informed that FASSET will continue with its empowerment strategy especially that of black females to be part of the financial sector in South Africa.
- ✓ On inequality, Chairperson highlighted what needed to be done by FASSET as the organisation must see itself as a pivotal respondent in a larger ecosystem seeking to address national challenges. Therefore, the organisation did not take lightly the responsibility and the opportunity to contribute to the work of making skills development a priority in South Africa.

- ✓ On responding on those challenges, she highlighted above she suggested responsive solutions that included or ensuring students had been capacitated to continue learning online, in spite of the prolonged closures of educational institutions. As initiatives had alerted us to the need to intensify as opposed to diversify the value FASSET delivers, and this would call for deepened cooperation and collaboration with all the stakeholders, internally and externally.
- ✓ The Acting Chairperson concluded his address by thanking FASSET management and its employees for their hard work during the previous year.

#### **4. CHIEF EXECUTIVE OFFICER'S ADDRESS**

The CEO Ms Ayanda Mafuleka warmly welcomed all the attendees to FASSET 21st Annual General Meeting extending warm greetings to all FASSET stakeholders amongst them being the National Skills authority, AGSA, Minister and senior managers from Department of Higher Education and Training, Prince and Princesses' of Eswatini Royal House, special guests Mama Edna Gazu from kwa Hlabisa and also Ms AF Omarjee, chairperson's of FASSET Board Committees and Board Acting Chairperson Mr Bongani Mathibela, and the entire FASSET Board and FASSET Management.

The CEO informed the AGM that year 2021/2022 as articulated in the theme of our Annual Integrated Report; "A journey towards equilibrium" was a year of learning, adjusting, and recharging, and that the years of COVID-19 demanded a level of growth in all of us that was uncomfortable yet necessary, so FASSET was no stranger to these demands. We saw these demands as an opportunity for us to do things differently, to become more intentional and impactful.

The CEO continued to highlight the achievements of the financial year under review is as follows:

- ✓ FASSET achieved an overall 84% of its strategic targets in the APP not only to gloat on the numbers but the impact!
- ✓ FASSET achieved 72% in the targets in the SLA with Shareholder which was a drastic improvement compared to the 11% in the previous year pulling in the right, dedicated and experienced resources yielded so much results!



- ✓ 23 of the total 69 targets were overachieved. In this we pushed for more impact. There were targets that were achieved for the 1st TIME in FASSET.
- ✓ Entering into long-term strategic partnerships honestly yielded results. FASSET entered into various MoUs with various partners.
- ✓ That FASSET obtained a clean audit opinion as presented by the AG.

## **COMMUNITY EDUCATION & TRAINING SUPPORT**

Regarding the Education and Training Support CEO highlighted the below achievements during the year under review;

- ✓ The Continuing Education and Training (CET) sector holds great promise for the emancipation of the country's economy through its offering of skills programmes!
- ✓ FASSET entered into partnerships with 3 Continuing Education and Training (CETs) namely Gauteng, KZN CET and Free State CET.
- ✓ We have supported 50 learners.
- ✓ The FASSET funded learners from the Gauteng Continuing Education and Training (CET) graduated within the year.
- ✓ In the new financial year, FASSET will continue to enter into further partnerships and plans to support at least 2 or 3 Continuing Education and Training (CET) Colleges through infrastructure development.
- ✓

## **FASSET BURSARY**

Regarding Bursary roll out the AGM was informed of the below progress;

- ✓ As a continuous response to fees must fall campaign, FASSET's bursary support programme for learners at Universities, Universities of Technology remained in high demand.
- ✓ For the first time FASSET went over the 1000 mark and funded 1034 beneficiaries studying towards a qualification in the finance and accounting sector.
- ✓ Worth of noting is that FASSET funded for the 1st time the learners that are studying towards Actuarial Science through a partnership with SAAD- as this is one of the scarce skills in the country.
- ✓ The AGM was informed that FASSET launched its own bursary management system, which is run internally, where learners directly apply to FASSET.
- ✓ FASSET's focus and priority is to fund learners from HDIs (Historically Disadvantaged Institutions).



- ✓ The AGM was further ensured that FASSET aim to double or even triple the numbers in the future depending on the availability of the budget.

## **TVET SUPPORT**

The below were the highlights achieved when it comes to TVET support;

- ✓ One of FASSET's priorities during the 2021/2022 financial year was to re-adjust our attention the sectors sometime overlooked such as the TVET college sector.
- ✓ We partnered with TVET College Governors Council to conduct capacity building workshops with the aim to improve the audit outcomes, and this programme was launched in February this year at Umfolozi TVET College.
- ✓ FASSET has funded the placement of 536 TVET college learners in the Work Based Experience programme- More numbers are planned for the upcoming years.
- ✓ That FASSET supported for the first time, 30 TVET College lecturers through bursary funding to further their studies.
- ✓ The AGM was informed that for the first time FASSET funded 100 TVET learners within the streams of Finance and Business-related studies through bursaries.

## **BLACK EXECUTIVE DEVELOPMENT PROGRAMME**

- ✓ That FASSET funded and launched the Executive Development Programme for the black women for the 1st time as one of the initiatives to transform the sector.
- ✓ that FASSET started with a target to fund 10 black women, however sanity prevailed and FASSET became unapologetic in pushing women empowerment and transformative agenda. In the year under review, FASSET invested R9.9 million towards funding more than 1 cohorts of black women for development programme.
- ✓ It was announced that FASSET entered into the long term partnerships with the Wits Business School and International Women Forum (IWFSa) in partnership with Duke as implementing agents to get more a milestone of funding about 2000 black women in the next 3 years

## **MATRIC SUPPORT PROGRAMME**

- ✓ That FASSET have funded about 277 unemployed learners who completed matric but could not study further and they have been placed on 12-month internships.

## **ENTREPRENEURIAL SUPPORT**

- ✓ In response to the Economic Reconstruction and Recovery Plan, AGM was informed that FASSET have supported more than 6 000 SMME's, spaza shop owners and unemployed youth through financial literacy and entrepreneurial skills training, in our 1st year of inception.

In closing the CEO thanked all attendees, FASSET Executive management team, and its employees as well as the DHET and Board for guidance.

## **5. PRESENTATION OF THE 2020/21 ANNUAL INTEGRATED REPORT**

### **5.1. AUDITED ANNUAL FINANCIAL INFORMATION AND FASSET ANNUAL BUDGET**

The Chief Financial Officer Mr Zakariya Alli presented the Annual Financial Statements for the year ended 31 March 2022. Mr Zakariya stated that the 2022 financial year was a year of resilient and adaptability because of the riots and floods that swept the whole country.

- ✓ The CFO further ensured the AGM that the Audited Annual Financial Statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 91(1) of the Public Finance Management Act (Act 1 of 1999). Accounting policies are in accordance with the Skills Development Act, Act No 97 of 1998, as amended and the Skills Development Levies Act, Act No 9 of 1999, as amended.
- ✓ The AGM was advised that Audited Annual Financial Statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

**Depicted below is the summary of FASSET's financial information for the year ended 31 March 2022.**

## FINANCIAL INFORMATION

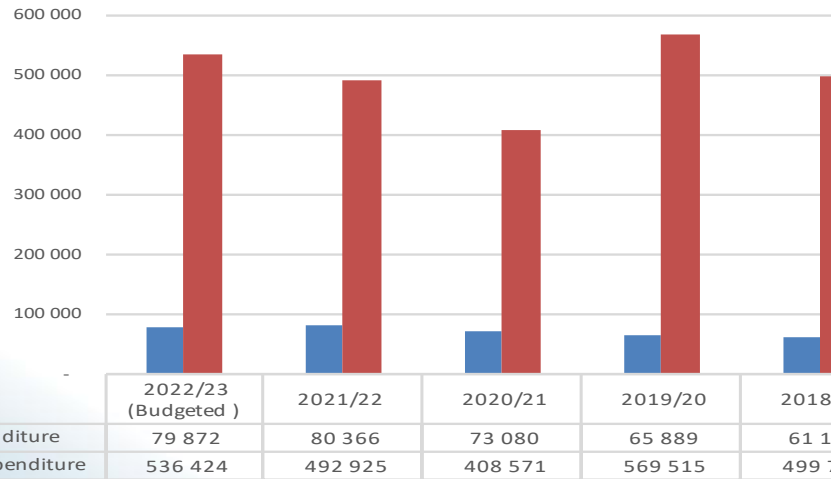
	2022/23 (Budgeted ) R'000	2021/22 R'000	2020/21 R'000	2019/20 R'000
<b>Total Revenue</b>	<b>616 296</b>	<b>651 869</b>	<b>431 576</b>	<b>612 790</b>
Levies	601 296	621 244	401 576	558 209
Investment Income	15 000	30 625	29 798	54 581
<b>Total expenditure</b>	<b>616 296</b>	<b>573 291</b>	<b>481 651</b>	<b>619 519</b>
<b>Administrative expenditure</b>	79 872	80 366	73 080	65 889
<b>Project and grant expenditure</b>	536 424	492 925	408 571	569 515
<b>Surplus/Deficit</b>	<b>-</b>	<b>78 578</b>	<b>-50 277</b>	<b>-6 729</b>

## Levy Income Trend



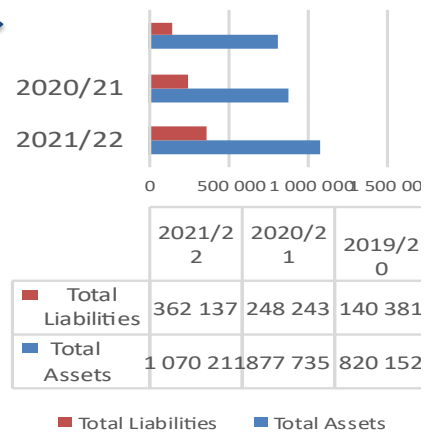
## FINANCIAL PERFORMANCE– 31 MARCH 2022

Project and Grant expenditure Vs Admin Expenditure



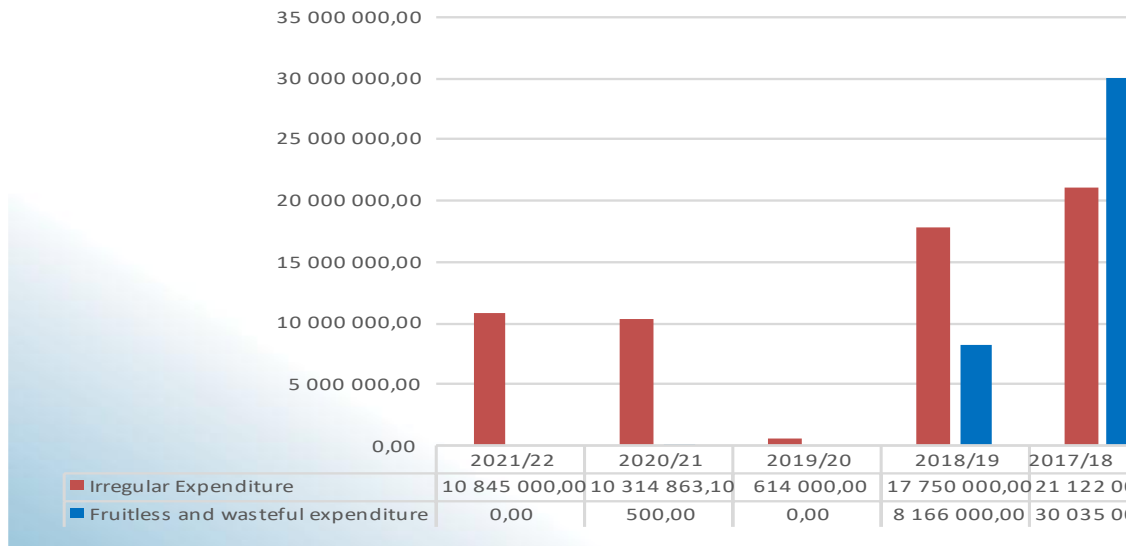
## FINANCIAL PERFORMANCE– 31 MARCH 2022

	2021/22	2020/21	2019/20
	R'000	R'000	R'000
Total Assets	1 070 211	877 735	820 152
Total Liabilities	362 137	248 243	140 381
<b>Net Assets</b>	<b>708 074</b>	<b>629 492</b>	<b>679 771</b>



## FINANCIAL PERFORMANCE– 31 MARCH 2022

### Irregular and Fruitless Expenditure



The CFO thanked the Board and its Committees especially the FINCO and ARC Committee as well as the Auditor General of South Africa, executive management of FASSET and the entire Finance and Supply Chain Management team.

## 6. CLOSING REMARKS AND VOTE OF THANKS

On behalf of the Acting Chairperson Mr Bongani Mathibela, programme director Ms Mopo Mushwana once again thanked all stakeholders including Board Members, DHET leadership and FASSET management for a well-planned AGM and their attendance to FASSET's 22<sup>nd</sup> Annual General Meeting.

Signed on this as a true record of the proceedings at \_\_\_\_\_.

\_\_\_\_\_  
**Mr Bongani Mathibela**  
**BOARD CHAIRPERSON**  
**FASSET**

\_\_\_\_\_  
**DATE**